Expression of Interest (EoI) for Development of Online Software for Rural Mason Training and Office Automation Modules

Directorate of Pradhan Mantri Awas Yojna(Gramin)

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1. ABBREVIATIONS:

PMAY-G	Pradhan Mantri Awas Yojna- Gramin, Chhattisgarh
IT Firm/Agency/Firm	Selected Firm/agency for service delivery intended in the Bid.
Department	Refers to PMAY-G
Bidder	Bidder refers to the IT Firm/Agency/Software Company.
EMD	Earnest Money Deposit
Qualification	Eligibility criteria
EoI	Expression of Interest

2. FACT SHEET

1.	EoI No.	3986/Directorate/PMAY-G, Atal Nagar, Raipur Dated 21/12/2018
2.	Name of the work	**Design and Development of Online Software for Rural Mason Training and Office Automation Modules.**
3.	Name of the issuer of this EoI	Director, PMAY-G, Atal Nagar, Raipur (C.G.)
4.	Office Address	Directorate, Office of Pradhan Mantri Awaas Yojna-Gramin, Room No. 16, Block -2 Fisrt Floor, Indrawati Bhawan, Atal Nagar, Raipur (C.G.)
5.	Date of Publishing of EoI	22th December 2018
6.	Last date of submission of Bid	By Speed post Only by 7th January 2019 till 01.00 PM
7.	Date of bid opening	10h January 2019 at 03.00 PM
8.	Place of bid opening	Directorate, Office of Pradhan Mantri Awaas Yojna-Gramin, Room No. 16, Block -2 Fisrt Floor, Indrawati Bhawan, Atal Nagar, Raipur (C.G.)
9.	Earnest Money Deposit (EMD)	Rs. 10,000 /- (Ten Thousand Rupees Only)
10.	Availability of EoI	EoI can be downloaded from http://prd.cg.gov.in/ and https://www.cgstate.gov.in
11.	Consortium or JV	Not permitted

3. IMPORTANT NOTE:

PMAY-G invites Expression of Interest (EoI) for development of online system for rural Mason training and other modules for office automation.All bids should be addressed to:

Director, Pradhan Mantri Awas Yojna (Gramin),
Office of Directorate, Room No. 16, Block -1st Floor, Indrawati Bhavan,
Atal Nagar, Raipur, Chhattisgarh– 492002.

Bids received after the due date will be rejected.

Bidders must ensure that they submit all the required documents indicated in the EoI document without fail. Bids received without supporting documents for the various requirements mentioned in the EoI document are liable to be rejected at the initial stage itself.

PMAY-G reserves the right to accept or reject in part or full any or all the offers without assigning any reasons.

4. INTRODUCTION

ABOUT PMAY-G:

PMAY-G aims at providing a pucca house, with basic amenities, to all houseless householder and those households living in kuchcha and dilapidated house, by 2022. The immediate the objective is to cover 7.88 lacs household living in kutcha house/dilapidated house in three years from 2016-17 to 2018- 19 in the state of Chhattisgarh as per the data by SECC-2011.The minimum size of the house has been increased to 25 sq.mt (from20sq.mt) with a hygienic cooking space. The unit assistance has been increased from Rs. 70,000 to Rs. 1.20 lakh in plain and from Rs. 75, 000 to Rs. 1.30 lakh in hilly states, difficult areas and IAP district. The beneficiary is entitled to 90.95 person day of unskilled labour from MGNREGS. The assistance for construction of toilet shall be leveraged though convergence with SBM-G, MGNREGS or any other dedicated the source of funding. Convergence for piped drinking water, electricity connection, LPG gas connection etc. different Government programmers are also to be attempted.

One of the most important features of PMAY-G is the selection of beneficiary. To ensure that assistance is targeted at those who are genuinely deprived and that the selection is objective and verifiable, PMAY-G instead of selecting the beneficiary from among the BPL households selects beneficiary using housing deprivation parameters in the Socio Economic and Caste Census (SECC), 2011 date which is to be verified by the Gram Sabhas. The SECC data captures specific deprivation related to housing among households. Using the data households that are houseless and living in 0,1 and 2 kutcha wall and kutcha roof houses can be segregated and targeted . The Permanent Waiting List so generated also ensures that the states have the ready list of the household to be covered under the scheme in the coming years (through Annual Selection Lists) leading to better planning of implementation. To adders grievances in beneficiary selection an appellate process has also been put in place.

Towards better quality of construction, setting up of a Nation Technical Support Agency (NTSA) at the national level is envisaged. One of the major constraints in quality house construction is the lack of the sufficient number of skilled masons. To address this, a pan-India training and certification programme of Masons has been launched in the States/UTs. This will, in addition, and career progression for rural masons. For timely construction/completion to ensure good

quality of house construction, it has also been envisaged to tag a PMAY-G the beneficiary with a field level Government functionary and a Rural Mason.

5. ELIGIBILITY CRITERIA

The bidder should be experienced enough to meet the expectations of the Department and able to deliver the services intended in the EoI. Any Bidder not meeting even one of the qualification criteria as mentioned below shall be summarily rejected. The Bidders shall enclose documentary evidence for fulfilling the Eligibility in the EoI. If a bidder fails to enclose the documentary proof for eligibility, their bid will be summarily rejected.

S.No.	Minimum Eligibility Criteria	Document proof to be Submitted for meeting the Eligibility Criteria
1.	Company Registration/incorporation under Company registration Act.	Copy of the relevant Registration/incorporation Certificate.
2.	The Bidder should have an annual turnover of at least Rs. 5 Lacs from IT/ ITES during last financial years.	Copy of ITR form/ CA Certificate.
3.	The Bidder must have 5 yrs. of experience of successfully executed work for Design and development of portal and IT work.	Copy of agreement/work order to be attached.
4.	The Bidder should have experience of hosting of portal running live in State Data Centre/NIC in Chhattisgarh.	Document proof to be attached.
5.	Any Govt. Project undertaken during last 3 years by the firm.	Document proof to be attached.
6.	Agency should have established local office in Chhattisgarh.	Document proof to be attached.

6. SCOPE OF WORK:

PMAY-G is inviting bid from IT Firm/Agency to develop online Modules for office automation, along with support, maintenance andenhancement of existing modules if required by the Department as per need basis. The details of the modules to be designed and developed-

S.No.	Modules Particulars	Required
1.	Rural Mason Module	Create and Manage Trainers Account, View Trainers Batches and Trainee Data, Modification Trainers and Trainee Data, create and Manage Assessment Body Account, Allotment of Batches to Assessment Body, View Account, Create Batches, Create Trainee Data Create and Manage Assessment body Accounts, View Assessment body Data.
2.	VIDHAN- SABHA MODULE	The Department has three tier infrastructures which is Block/District/State level. Vidhansabha has a fixed template wherein data asked from the Department with regards to the question put-up in the Vidhansabha. Firm has to develop a form for capturing data as per the activities taken place in PMAY-G at Block/District and compiled at state level.
3.	LOK-SABHA MODULE	The Department is asked for data with regards to question put up in the LokSabha. Data needs to be entered in predefined template would be provided to firm/agency for designing of form and capturing data for reporting and report analysis. The data needs to be input by Block/District level as per the activities taken place under PMAY-G.
4.	ESTABLISHMENT MODULE	Department has 600 approx. employees working in 27 District and 146 Blocks. Profile Management/Employee Data required to be managed for each employee. Also online module to be developed for recruitment.
5.	ADMIN EXPENSES MODULE	In order to track all the expenses made by the Department and Districts an expenditure module to be developed.
6.	e-DATA MANAGEMENT MODULE	e-Data Management module will be reporting module wherein District/Blok users will input the data in the form for reporting purpose. Form Designing and development required under below mentioned schemes MISSION ANTYODAYA,SANSAD ADASRH GRAM,VIDHAYAK ADARSH GRAM, RURBAN CLUSTER etc.
7.	ADDITIONAL MODULE	Department may add or delete additional Modules if needed. Bidders

		will have to comply the order issued by the Department on mutual consent and charges for the same may be proposed separately.
8.	EXISTING MODULE	Amendment on existing module (required if any).
9.	SUPPORT/MAINTENANCE	One year support/maintenance required from the date of successful deployment of modules.

7. Instructions to Bidders

7.1 Purpose

Pradhan Mantri AwaasYojna- Gramin is intending to develop online module for office automation system that meets the below objectives.

The purpose of this bid document is to seek the services of reputed ITfirm/agency,to design, develop, test, implement, operate and maintain the Pradhan Mantri Awaas Yojna-Gramin office automation module for managing day to day task through online system. This document provides information to enable the bidders to understand the broad requirements to submit their "Bids". The EoI document is available on http://prd.cg.gov.in/ and https://www.cgstate.gov.in

7.2 Transfer of EoI

The EoI is not transferable to any other bidder. The bidder who participates in the bidding process shall be the same.

7.3 Consortium and Joint ventures

Consortium, Joint venture, Subletting, Sub-contracting and Outsourcing shall not be allowed.

7.4 Completeness of Response

Bidders are advised to study all instructions, forms, terms, requirements and other information in the EOI documents carefully. Submission of bid shall be deemed to have been done after careful study and examination of the EOI document with full understanding of its implications.

The response to this EOI should be full and complete in all respects. Failure to furnish all

information required by the EOI documents or submission of a proposal not substantially responsive to the EOI documents in every respect will be at the Bidder's risk and may result in rejection of its Proposal and forfeiture of the Bid EMD.

7.5 Proposal Preparation Costs

The bidder shall submit bid at its cost and Pradhan Mantri Awaas Yojna- Gramin shall not be held responsible for any cost incurred by the bidder. Submission of bid does not entitle the bidder to claim any cost and rights over Pradhan Mantri AwaasYojna- Gramin and Pradhan Mantri AwaasYojna - Gramin shall be at liberty to cancel any or all bids without giving any notice.

All intellectual property submitted by the bidder shall be the absolute property of Pradhan Mantri Awaas Yojna - Gramin and no copyright/patent etc. shall be entertained by Pradhan Mantri Awaas Yojna - Gramin

7.6 Amendment of EoI Document

All the amendments made in the document would be published at http://prd.cg.gov.in/ and https://www.cgstate.gov.in shall be part of EoI.

The bidders are advised to visit the aforementioned website on regular basis for checking necessary updates. The Pradhan Mantri Awaas Yojna – Gramin also reserves the rights to amend the dates mentioned in this EoI for bid process.

7.7 Supplemental Information to the EoI

If Pradhan Mantri Awaas Yojna- Gramin deems it appropriate to revise any part of this EoI or to issue additional data to clarify an interpretation of provisions of this EoI, it may issue supplements to this EoI. Any such corrigendum shall be deemed to be incorporated by this reference into this EoI.

7.8 Pradhan Mantri Awaas Yojna- Gramin right to terminate the process

Pradhan Mantri Awaas Yojna- Gramin may terminate the EoI process at any time and without assigning any reason. Pradhan Mantri Awaas Yojna- Gramin reserves the right to amend/ edit /add delete any clause of this EoI Document .However this will be informed to all and will become part of EoI.

7.9 Earnest Money Deposit (EMD)

7.9.1 Bidders shall submit, along with their Bids, EMD of Rs. 10000/- in the form of a Demand Draft in favor of **Director, Pradhan Mantri Awaas Yojna- Gramin** payable at Raipur.

7.9.2 The EMD shall be denominated in Indian Rupees only. No interest will be payable to the Bidder on the amount of the EMD.

7.9.3 The EMD shall be submitted in separate sealed envelope. Bids submitted without adequate EMD will be liable for rejection.

7.9.4 The bidder shall submit the Demand Draft from the bidders own banks account and the EMD shall be non-transferable.

7.9.5 EMD of all unsuccessful bidders would be refunded by PMAY-G within 60 Days of the bidder being notified as being unsuccessful.

7.9.6 The EMD may be forfeited:

- If a Bidder withdraws his bid or increases his quoted prices during the period of bid validity.
- In case of a successful bidder, fails to sign the Contract in accordance with the EOI.
- During the bid process, if a Bidder indulges in any such deliberate act as would jeopardize or unnecessarily delay the process of bid evaluation and finalization. The decision of the Pradhan Mantri Awaas Yojna- Gramin regarding forfeiture of the Bid Security shall be final & and binding upon bidders.
- During the bid process, if any information is found false/fraudulent/mala fide, then Pradhan Mantri AwaasYojna- Gramin shall reject the bid and if necessary an action may be initiated.

In case of board resolution authorizing a person as the person responsible for the bid, the board resolution shall be submitted. The person accountable for the bid shall be the employee of the bidder till the end of contract period.

8. BID SUBMISSION

The following section outlines the steps to be used for submission and processing of bids:

8.1 The firm should submit all documents in sealed closed Envelope and Top on envelope should be mentioned "**Development of Online Software for Rural Mason Training and Office Automation Modules**". Also financial bid should separately be sealed, closed Envelope and on the top of envelope it should be mentioned Financial/Price Bid.

8.2 The bid document should be submitted as mentioned in **Annexure -"A"** should be duly, Filled in, signed and complete in all respects.

8.3 The language for bid submission is English Only.

8.4 No bid can be modified subsequent to the deadline for submission.

The Bidders should note that Prices should not be indicated in the bid document and should be quoted only in the Price Bid. In case the prices are indicated in the Tech–commercial bid, the bid shall stand rejected.

8.5 Financial/Price bid may be submitted in the prescribed format mentioned in **Annexure – "B"** should be duly filled in, signed and complete in all respect. No dispute can be raised by any Bidder whose bid has been rejected and no claims will be entertained or paid on thisaccount.

8.6 Successful bidder has to go through with the process of signing of Contract for the period Of Two Year.

9. AWARDING OF CONTRACT

9.1 Suppression of facts and misleading information

i. During the Bid evaluation, if any suppression or misrepresentation of information is brought to the notice of PMAY-G, PMAY-G shall have the right to reject the Bid and if after selection, PMAY-G would terminate the contract as the case may be, will be without any compensation to the Bidder.

ii. Bidders should note that any figures in the proof documents submitted by the Bidders for proving their eligibility is found suppressed or erased, PMAY-G shall have the right to seek the correct facts and figures or reject such Bids.

iii. It is up to the Bidders to submit the full copies of the proof documents to meet out the criteria. Otherwise, PMAY-G may not consider such documents.

iv. The EoI calls for full copies of documents to prove the Bidder's experience and capacity to undertake the project.

9.2 Bid Evaluation

The Bidders who have duly complied with the Eligibility Criteria will be eligible for further processing. The EoI evaluation committee will review all the criteria mentioned below-

i. In cases of discrepancy between the cost quoted in Words and in Figures, cost quoted in words will be considered.

ii. The language of bidding would be in English only.

9.3 Evaluation System for Eligibility:

S.No.	Parameter	Eligibility Criteria	Marks
1.	Company Registration	Company Registration/incorporation under Company registration Act.	**05**
2.	Annual turnover	The Bidder should have an annual turnover of at least Rs. 5Lacs from IT/ ITES during last financial years.	**05**
3.	Total Experience	The Bidder must have 5 yrs. of experience of successfully executed work for Design and development of portal.	**05**
4.	Govt. project Experience	Any Govt. Project undertaken during last 3 years by the firm.	**05**
5.	Hosting Experience in State Data Centre/NIC in Chhattisgarh	The Bidder should have experience of hosting of portal running live in State Data Centre/NIC in Chhattisgarh.	**05**
6.	Office in Chhattisgarh	Firm/Agency should have established local office in Chhattisgarh.	**05**

7.	Rural development Project	At least One Rural development project completion	**05**
8.	**Work Plan**	Details of work execution plan to be submitted to PMAY-G office.	**20**

9.3 presentation:

S.No.	Technical Presentation	Max Marks
9.	**Presentation** -For final selection of agency, a session of presentation would be conducted before EoI evaluation committee. Based on the performance evaluation committee would be marking and accordingly cumulative of both the marks would be calculated. The agency Who would score the maximum mark would be awarded the task.	**20**

9.4 Financial :

10.	**Rate quoted by bidder**– Lowest bidder would score the highest marks and based on lowest rate marks would be calculated for others.	**25**
TOTAL		**100**

Note:-

1. Top 3 firms/parties/agencies will be called for presentation. Date and Venue of the presentation will be communicated separately.
2. In case of tie, the firms with maximum turnover will be considered.

Annexure-"A"

To,

Director,
PradhanMantriAwaasYojna
Directorate, PMAY-G, Room No. 16,
Block -2, First Floor, IndrawatiBhawanNaya Raipur (C.G.)

Dear Sir,

Subject: EoI No..... for designing and development online software of Rural Mason Training module and office automation modules.

Having examined the bidding documents, we undersigned, the details of technical qualification bidas per prescribed format:-

S.No.	Parameter	Eligibility Criteria	Document proof
1.	Company Registration	Company Registration/incorporation under Company registration Act.	
2.	Annual turnover	The Bidder should have an annual turnover of at least Rs. 10 Lacs from IT/ ITES during last financial years.	
3.	Total Experience	The Bidder must have 5 yrs. of experience of successfully executed work for Design and development of portal.	
3.1	Govt. Project Experience	Any Govt. Project undertaken during last 3 years by the firm.	
3.2	Hosting Experience in State Data Centre/NIC in Chhattisgarh	The Bidder should have experience of hosting of portal running live in State Data Centre/NIC in Chhattisgarh.	
4.	Office in Chhattisgarh	Firm/Agency should have established local office in Chhattisgarh.	

Responsible Contact Person for this EoI:

S.No.	Name	
1.	Designation	
2.	Contact No.	
3.	E-mail ID	
4.	Company Name	
5.	Address	

Until a formal contract is prepared and executed, this bid, together with your written acceptance thereof, shall constitute a binding contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated _____ day of_____ 2018

Signature and Seal of the Bidder

Annexure-"B"

To,

Director,
PradhanMantriAwaasYojna
Directorate, PMAY-G, Room No. 16,
Block -2, First Floor, IndrawatiBhawanNaya Raipur (C.G.)

Dear Sir,

Subject: EoI No..... for designing and development online software of Rural Mason Training module and office automation modules.

Having examined the bidding documents, we, hereby declaring our financial/price for the EoI in the prescribed format:-

S.No.	Name of the EoI	Price in INR
1.	Design and Development of Software Module for Rural Mason Training and Office Automation Module. (All Modules included)	Price mentioned here would be inclusive all taxes applicable.
2.	**In Words:**	

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated _____ day of_____ 2018

Signature and Seal of the Bidder