RFP No. SUDA/PMU/2017/07

Empanelment for Rate Contract of Manufactures for supply of Dustbins in the state of Chhattisgarh

State Urban Development Agency

IndravatiBhavan, Naya Raipur

Chhattisgarh

STATE URBAN DEVELOPMENT AGENCY
4TH Floor, D Block, IndravatiBhavan (HOD Building), Naya Raipur, Chhattisgarh, 492002
Phone 0771/2237939,2511740,2510090 Fax0771/2222409 Email:suda.mission@gmail.com

RFP NOTICE

NO.9/SUDA/PMU/2017/07 NAYA RAIPUR, DATED 01/04/2017

Empanelment for Rate Contract of Manufactures for supply of Dustbins in the state of Chhattisgarh

Online tenders are invited from the manufactures of dustbin for Empanelment for Rate Contract of Manufactures for supply of Dustbins in the state of Chhattisgarh. Interested manufactures should provide information demonstrating that they have the required qualification and relevant experience to perform the relevant tasks. Detailed information docked may be downloaded from E-Procurement System (http://eproc.cgstate.gov.in)

1	**System Tender No.**	**07**
2	**Name of Work/Description of Work**	**Empanelment for Rate Contract of Manufactures for supply of Dustbins in the state of Chhattisgarh**
3	**Earnest Money Deposit**	INR 5,00,000.00 in the form of Fix Deposit Receipt (FDR) drawn in favour of "Chief Executive Officer, SUDA, Raipur Chhattisgarh," Payable at Raipur".
4	**Cost of RFP document**	INR 5000

1- In order to participate in the tenders floated using the e-Procurement System, all contractors/bidders are required to get enrolled on the e-Procurement portal http://eproc.cgstate.gov.in.

2- The bids submitted online should be signed electronically with a Digital Certificate to establish the identity of the bidder bidding online. The registered contractors may obtain information required to issuance of Digital Certificate from Electronic Procurement System. E-procurement system Help Desk

i. The service integrator of e-Procurement system, M/s Mjunction Service Ltd. On Help Desk toll Free No. 1800 258 2502 or email helpdesk.eproc@cgswan.gov.in

ii. Mr. Shaileshkumarsoni, Sr. manager, Chhattisgarh infotech& Biotech Promotion Society (CHIPs) on Tel No. 0771-4014158 or email:- pro-chips@nic.in

3- For submitting the bids online, the contractors/bidders are required to make online payment using the electronic payments gateway service Bid Hash Submission Fee as mentioned above the different modes of electronic payments accepted on the e-

Procurement System is available and can be viewed online on the e-Procurement Website (http://eproc.cgstate.gov.in).

4- Tender Download, Submit Bid Hash online, Submission of Bids, EMD (By speed post)/Demand Draft/Bankers Cheque or FDR,TDR and other Documents and other activities will be governed by the time schedules given under – key Dates.

5- Physical Submission of Earnest Money Deposit and technical proposal (by Speed Post in the form of Fix Deposit Receipt (FDR) drawn in favour of "Chief Executive Officer, SUDA, Raipur Chhattisgarh," Payable at Raipur"shall be submitted at following address-"Office of Chief Executive Officer", State Urban Development Agency, Indravati Bhavan, Naya Raipur Pin- 492002 dated- 24-04-2017 at 15.30 PM

6- Conditions related to e-Procurement are furnished in Annexure - O of tender document and will overrule other conditions wherever applicable/relevant.

7- The Bidders has to submit (Upload Scan Copies/fill) his offer/credentials online as required in the tender in the online templates in relevant envelopes.

8- The Bidders may refer Help Manual available online to perform their online activities.

9- The Director, Urban Administration and Development. Raipur reserves the right to reject any part of/whole tender without assigning any reason and to restrict the list of pre-qualified tenderer to any number deemed fit by him.

10- Before the deadline for submission of tender the Chief Executive Officer, SUDA, Raipur Chhattisgarh may modify the tender document by issuing amendment. (Any amendment thus issued shall be part of the tender and shall be published on web site)

11- All the manufactures are required to submit Technical envelope physically (by Physical submission/Speed Post) containing the following:-

   a. The Earnest Money Deposit
   b. Attested copy of PAN.
   c. Attested copy of Valid Commercial Tax Registration certificate in state of Chhattisgarh.

12- Envelope containing Earnest Money Deposit, other required documents of qualified tenderer shall be opened on the prescribed date and time as per Notice Inviting Tender. After verification of proper and valid Earnest money, pre-qualification documents and other required documents financial offers of such qualified bidders shall be opened online by Chief Executive Officer, SUDA, Raipur Chhattisgarhin the presence of the tenderer (s)/ representative who choose to attend at that time.

13- Other Details can be seen in the tender documents.

(Niranjan Das)
(Mission Director&CEO,SUDA)
State Urban Development Agency,
IndravatiBhavan, Naya Raipur

Disclaimer

The information contained in this Request for Proposal document ("RFP") or subsequently provided to Vendor, whether verbally or in documentary or any other form by or on behalf of the SUDA or any of its employees or advisers, is provided to Vendor on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information is provided.

This RFP is not an agreement or an offer by the SUDA to the prospective Vendor or any other person. The purpose of this RFP is to provide interested parties with information that may be useful to the min the formulation of their Proposals pursuant to this RFP. This RFP includes statements, which reflect various assumptions and assessments arrived at by the SUDA in relation to set up the Empanelment of Manufactures for supply of Dustbinssin the state. Such assumptions, assessments and statements do not purport to contain all the information that each Agency may require. This RFP may not be appropriate for all persons, and it is not possible for the SUDA, its employees or advisers to consider the objectives, technical expertise and particular needs of each party who reads or uses this RFP. The assumptions, assessments, statements and information contained in this RFP, may not be complete, accurate, adequate or correct. Each Agency should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this RFP and obtain independent advice from appropriate sources.

Information provided in this RFP to the Vendor may be on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The SUDA accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.

The SUDA, its employees and advisers make no representation or warranty and shall have no liability to any person including any Vendor under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account to anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the RFP and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way in this Selection Process.

The SUDA also accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any Agency upon the statements contained in this RFP.

The SUDA may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this RFP.

The issue of this RFP does not imply that the SUDA is bound to select Vendor or to appoint the Selected Vendor, as the case may be, for the Empanelment of Manufactures for supply of Dustbinss in the state of Chhattisgarh and the SUDA reserves the right to reject all or any of the Proposals without assigning any reasons whatsoever.

The Agency shall bearable list costs associated with or relating to the preparation and submission of its Proposal including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the SUDA or any other costs incurred in connection with or relating to its Proposal. All such costs and expenses will remain with the Agency and the SUDA shall not be liable in any manner what so ever for the same or for any other costs or other expenses incurred by an Agency in preparation or submission of the Proposal, regardless of the conduct or outcome of the Selection Process.

Sd/-

Chief Executive
Officer
State Urban Development Agency,

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Document Data Sheet

Request for Proposal (RFP) for Empanelment of Manufactures for supply of Dustbinss in the state of Chhattisgarh

Sr. No	Particular	Details
1.	Document Reference Number	
2.	Date of issue of RFP	01/04/2017
3.	Pre bid conference	10/04/2017
4.	Last date andtime for receipt ofproposals	24/04/2017
5.	Date and time for opening of proposals	~~26~~25/04/2017
6.	Venue for opening of bids	Office of Chief Executive Officer, State Urban Development Agency, IndravatiBhavan, Naya Raipur
7.	Cost of RFP document	INR 5,000 (Five thousand only)
8.	Earnest Money Deposit	INR 5,00,000 (Five lakh only)
9.	Office and Correspondence Address	Office of Chief Executive Officer, State Urban Development Agency, IndravatiBhavan, Naya Raipur
10.	Phone/Fax	0771-2237939
11.	E-mail	suda.mission@gmail.com
12.	Website	eproc.cgstate.gov.in

Note:

1. This document is non-transferable and non-refundable.
2. In case a Holiday is declared on any day, the event will be held on the next working day at same time and same venue.

Section 1:- Definitions and interpretation

1. “Letter of proposal” means the letter or memorandum communication by the vendor as per the format attached in Form 1 technical section–accepting conditions mentioned in the tender;
2. “Authority” means the State Urban Development Agency (SUDA), Chhattisgarh, Raipur acting as the empanelment agency on the behalf of the purchaser;
3. “Contract” means and include the general and special terms and conditions specified in the RFP document, Letter of Empanelment and Work order issued by Consignee and includes a repeat order which has been accepted or acted upon by the vendor;
4. “Vendor” means the person with whom the contract is made and includes his heirs, executors, administrators or successors and permitted assignees, as the case may be;
5. “Drawing” means the drawing or drawings specified in Schedule
6. “Inspector” means the person specified in the contract for the purpose of inspection of the dustbins or work under the contract and includes his authorized representative;
7. “Material” means anything used in the manufacturer or fabrication of the dustbins;
8. “Particulars” include -
   i. Specifications;
   ii. Drawing;
   iii. Pattern bearing the seal and signature of the Inspector (hereinafter called the Sealed Pattern) which shall include also a certified copy thereof sealed by the Purchaser for the guidance of the Inspector;
   iv. Sample sealed by the purchaser for the guidance of these Inspector (hereinafter called the certified sample) which shall include a certified copy thereof sealed by the Purchaser for the guidance of the inspector;
   v. Trade pattern, that is to say, a pattern, dustbins conforming to which are obtainable in the open market and which denotes a standard of the Indian

Standards Institute or other standardizing authority or a general standard of the industry;

vi. Proprietary mark or brand means the mark or brand of a product which is owned by an industrial firms;

vii. Any other details governing the construction, manufacturer or supply of dustbins as may be prescribed by the contract;

9. "Product" means the goods specified in the schedule which the vendor has agreed to supply under the contract;
10. "Purchase Officer" means the officer signing the acceptance of tender and includes any officer who has authority to execute the relevant contract on behalf of the Purchaser;
11. "Purchasing Authority" means where the Dustbins are required to be dispatched after getting work order of supply from the purchaser. The purchaser can be Urban Local Bodies (ULBs) or any other local bodies named in the Schedule of Acceptance to the tender and include their successors of assignees. ;
12. "CEO, SUDA" means the Chief Executive Officer of State Urban Development Agency, Raipur, Chhattisgarh for the time being in administrative in-charge of empanelment of manufactures for the manufacturing of dustbins on behalf of the purchaser;
13. "Schedule" means the Schedule annexed to the Acceptance of Tender;
14. "Signed" includes stamped, except in the case of an Acceptance of Tender or any amendment thereof;
15. "Site" means the place at which manufacturing of the product is required to be executed by the vendor under the contract;
16. "Supply Order" means an order for supply of dustbins and includes an order for performance of service;
17. "Test" means such test as prescribed by the particulars or considered necessary by the inspector within the ambit of the specifications whether performed or made by the Inspector or any agency acting under the direction of the Inspector;
18. "Unit" and "Quantity" means the unit and quantity specified in the Schedule;

19. "Writing" includes matter either in whole or in part in manuscript, typewritten, lithographed, cyclostyled, photographed, or printed under or over signature or seal, as the case may be;
20. "Work" means all the work specified or set forth and required in and by the said specifications, drawings and schedule hereto annexed or to be implied there from or incidental thereto, or to be hereafter specified or required in such explanatory instructions and drawing (being in conformity with the said original specification, drawing and schedule) and also in such additional instructions and drawings not being in conformity as aforesaid as shall from time to time, during the progress of the work hereby contracted for, be supplied by the purchaser;
21. "Test" shall mean such test or tests as are prescribed by the specification to be made by the purchaser, or his nominee, before delivery of products is taken over by the purchaser.

Section 2: Background and details of project

Chhattisgarh is one of the progressive States in India and its people are quite proactive in keeping themselves abreast of the changing global landscape. With rapid urbanization, growing needs of the citizens for efficient & effective service delivery, better civic amenities thereby providing better living standards, the activities of the department have multiplied manifolds. For efficient and effective service delivery, the State Urban Development Agency (SUDA) is encouraging replacement of traditional delivery system of public services by new and improved system of governance that works better, costs less and is capable of serving the citizens "needs with ease.

The Chhattisgarh Government has launched the Swachh Bharat Mission (Urban) to achieve total sanitation by 02nd October 2019. State Urban Development Agency (SUDA) has been designated as State Level Nodal Agency for Swachh Bharat Mission (Urban). At Present, there are 168 Urban Local Bodies (13Nagar Nigams, 44 Nagar PalikaParishad and 111Nagar Panchayats) in the State which are headed by Municipal Commissioners, Executive Officers and other established officers. The SUDA, having recognized the need to integrate the reform initiatives and scale up the effort to catalyze development and investment in urban solid waste management in Chhattisgarh is taking several measures and develop new project concepts.

The Chhattisgarh Government has introduced a policy 'Promotion of City Compost'. The policy is framed to provide for waste collection, treatment facilities and reuse for fertilization purpose. Under this scheme a well synchronized plan of waste collection i.e. from door to door collection with mechanized vehicle to final processing plant will be managed by the city compost manufacturer. This will avoid containers overflow and waste littering of waste on the streets. Collection of wet and dry waste separately must be done using 2 bin systems from residential, commercial and institutional area with small covered mechanized vehicles having separate compartments of wet and dry waste. The mode and frequency of collection will depend upon the size of the residential/ commercial/ institutional area. It will be fixed by the concerned ULBs taking into above consideration. The waste so collected shall be transferred to final disposal site for processing and final disposal. The state government aims to strengthen the sewerage network in urban areas and reduce water logging.

For door to door waste collection we need dustbins and the list of dustbins required in each ULB are specified in annexure V.

Section 3: Schedule of tender/RFP

3.1 Request for Proposal

Request for Proposal (RFP) for "Empanelment for Rate Contract of Manufactures for supply of Dustbins in the state of Chhattisgarh".SUDA intends to select the agency through an open competitive bidding in accordance with the procedure set out herein.

3.2 Due diligence by Applicants

Applicants are encouraged to inform themselves fully about the assignment before submitting the Proposal.

3.3 Sale of RFP Document

Bid document is available at the eProcurement website Interested parties may download the bid documents from the website and submit their offer. Bidders submitting the bid after downloading from the website shall have to furnish the fees amounting to INR **5,000.00/- (INR Five thousand only)** in the form of a demand draft or banker‟s cheque drawn on any Scheduled Bank in India in favour of Chief Executive Officer, SUDA, Raipur Chhattisgarh and payable at Raipur (Chhattisgarh). along with bid documents which are submitted at the office.

3.4 Documents Constituting the Bid

The Bid prepared by the Bidder shall comprise the following components:

a) Technical Bid - Technical Bid will comprise of:

(i) Fee Details – includes RFP Document Fee and Earnest Money Deposit fee furnished in accordance with ITB

(ii) Bid Form – Bid should be filled in all Forms of Appendix-I form of RFP Documentjustifying that the Bidder is complying with all the conditions of the Contract and Technical Specifications of the Bidding Document as no deviation will be acceptable to the Agency (SUDA).

b) Financial Bid - Financial Bid will comprise of:

(i) Bid Form –Bid should be filled in all Forms of Appendix-II form of RFP Documentjustifying that the Bidder is complying with all the conditions of the Contract andTechnical Specifications of the Bidding Document as no deviation will be acceptable to the Agency (SUDA).

3.5 Earnest Money Deposit

a) The bidder shall furnish, as part of the pre-qualification Proposal, aEarnest Money Deposit amounting to INR 5, 00,000.00/- (INR Five Lakhs Only).

b) The Earnest Money Deposit shall be in Indian Rupees and shall be in the form of Fix Deposit Receipt (FDR) drawn infavour of "Chief Executive Officer, SUDA, Raipur Chhattisgarh," Payable at Raipur".

c) Refund of Earnest Money Deposit: The Earnest Money Deposit of unsuccessful bidder shall be refunded without interest on request by the bidder after final empanelment.

d) Earnest Money Deposit to be submitted in the envelope of technical bid.

e) Earnest Money Deposit of the successful bidder will be returned after 6 monthsfrom the date of issuance of letter of empanelment (LOE).

3.6 Validity of the Proposal

The Proposal shall be valid for a period of not less than 120days from the Proposal Due Date. (The "PDD").

3.7 Brief description of the Selection Process

The SUDA has adopted a Single stage two envelope bid process ("Selection Process") in evaluating the Proposals comprising general qualification & technical bids (envelope -1)(electronic as well as hard copy submission) and financial proposals to be submitted (electronic submission only). In the first stage, a prequalification would be carried out as specified in RFP and a list of shortlisted (qualifying manufactures) will be made. Financial Proposals of only shortlisted parties will be opened and evaluated as specified in RFP. The empanelment would be done on least cost basis.

3.8 Payment to Selected Agency

All payments to the Selected Agency shall be made in INR in accordance with the provisions of this RFP. The Selected Agency may convert INR into any foreign currencyas per Applicable Laws and the exchange risk, if any, shall be borne by the Selected Agency. The payment schedule is mentioned inclause 6.10 section 6.

The fee shall be quoted in INR only.

3.9 Schedule of Selection Process

The SUDA would endeavor toadhere to the following schedule:

Event Description	Days
Notice of Inviting Tender	01/04/2017

Pre-bid Meeting	10/04/2017
Submission of Proposal (Proposal due date,PDD)	24/04/2017
Opening of Technical Proposal	25/04/2017
Opening of Financial Proposal	To be intimated afterwards.

Note : During Pre-bid meeting the manufacturer will submit his manufacturing capacity of specified size of Dustbins within a period of two months.

3.10 Pre-Proposal visit

Prospective Applicants may visit the office of the SUDA to review the available documents and data at any time prior to Proposal due date. For this purpose, they will provide at least two days" notice to the nodal officer specified below:

Chief Executive Officer,
SUDA,
IndravatiBhavan
Naya Raipur Chhattisgarh
Phone No. 0771-2237-939
Email ID: suda.mission@gmail.com

3.11 Communications

- All communications including the submission of Proposal should be addressed to:

Chief Executive Officer,
SUDA,
IndravatiBhavan
Naya Raipur Chhattisgarh
Phone No. 0771-2237-939
Email ID: suda.mission@gmail.com

- The Official Website of the SUDA is: http://eproc.cgstate.gov.in/
- All communications, including the envelopes, should contain the following information, to be marked at the top in bold letters:

  RFP Notice No. _____"Request for Proposal (RFP) for Empanelment for Rate Contract of Manufactures for supply of Dustbins in the state of Chhattisgarh.".

3.12 Conditions of Eligibility of Applicants

- Applicants must read carefully the minimum conditions of eligibility (the "Conditions ofEligibility") provided herein. Proposals of only those Applicants who satisfy the Conditions of Eligibility will be considered for evaluation.

1.1 To be eligible for evaluation of its Proposal, the Agency shall fulfil the following:

- A legal entity, organizations/ companies/ Firms registered (copy of incorporation/registration needs to be submitted) underapplicable state law for at least 2 years prior to being contracted to work for the project.
- Financial Capacity: The Agency shall have a minimum average annual turnover of INR50 lakhs (INR Fifty lakhs) during the last three years This turnover should be of manufacturing of dustbin.
- Should have registered PAN and TIN numbers of India.
- Bidder should have experience of supplying INR 25 lakhs dustbins in any government/semi-government department/urban local bodies.

1.2 The Agency shall enclose with its Proposal, certificate(s) from its Statutory Auditors stating its total revenues. In the event that the Agency does not have a statutory auditor, it shall provide the requisite certificate(s) from the firm of Chartered Accountants that ordinarily audits the annual accounts of the Agency.

3.13 PREPARATIONANDSUBMISSIONOFPROPOSAL

3.13.1 Language

The Proposal with all accompanying documents (the "Documents") and all communications in relation to or concerning the Selection Process shall be in English language and strictly on the forms provided in this RFP. No supporting document or printed literature shall be submitted with the Proposal unless specifically asked for and in case any of these Documents is in another language, it must be accompanied by an accurate translation of all there levant passages in English, in which case, for all purposes of interpretation of the Proposal, the translation in English shall prevail.

3.13.2 Format and Signing of Proposal

- The Agency shall provide all the information sought under this RFP. The SUDA would evaluate only those Proposals that are received in the specified forms and complete in all respects.
- The Proposal, and its copy, shall be typed or written in indelible ink and signed by the authorized signatory of the Agency who shall initial each page, in blue ink. In case of printed and published Documents, only the cover shall

be initialled. All the alterations, omissions,additions, or any other amendments made to the Proposal shall be initialled by the person(s) signing the Proposal. The Proposals must be properly signed by the authorized representative(the "Authorized Representative")as detailed below:

(a) by the proprietor, in case of a proprietary firm; or

(b) by a partner, in case of a partnership firm and/ or a limited liability partnership; or

(c) by a duly authorized person holding the Power of Attorney, in case of a LimitedCompany or a corporation; or

(d) by the authorized representative of the Lead Member, in case of consortium of individual sub consultant(s) with sole firm.

- The proposal which is submitted in hardbound shall also be uploaded electronically on the eProcurement website.

3.13.3 Technical Proposal

3.13.3.1 Applicants shall submit the technical proposal in the formats at Appendix-I (the "Technical Proposal").

3.13.3.2 While submitting the Technical Proposal ,the Applicant shall ,in particular, ensure that:

(A) All forms are submitted in the prescribed formats and signed by the prescribed signatories;

(B)The proposal is responsive in terms as follows:-

(a)The Technical Proposal is received in the form specified at Appendix-I;

(b) It is received by the PDD including any extension as notified by SUDA through Corrigendum;

(c) It is signed, sealed, bound together in hardcover/ spiral bind and marked

(d)It contains all the information (complete in all respects) as requested in the RFP;

(f) It does not contain any condition or qualification; and

(g) Both electronic and hard copy submission is done as per the requirement

3.13.3.3 Failure to comply with the requirements spelt out in this Clause,shall make the Proposal liable to be rejected.

3.13.3.4 The Technical Proposal shall not include any financial information relating to the Financial Proposal.

3.13.4 Financial Proposal

3.13.4.1 Applicants shall submit the financial proposal in the formats at Appendix-2 (the "Financial Proposal").

3.13.4.2 All the financials will be only in INR.

3.13.4.3 Financial proposal shall not be conditional.

3.13.4.4 Financial proposal shall be submitted electronically only.

3.13.5 Submission of Proposal

3.13.5.1 The Applicants shall submit the technical Proposal in hardbound/ spiral bind form with all pages numbered serially and by giving an index of submissions as well as same has to be uploaded electronically.

3.13.5.2 The Proposal will be sealed in an outer envelope which will bear the address of the SUDA, RFP Notice number and name as indicated (RFP Notice No. _____"Request for Proposal (RFP) for Empanelment for Rate Contract of Manufactures for supply of Dustbins in the state of Chhattisgarh."). It should also include address of the Agency. If the envelope is not sealed and marked as instructed above, the SUDA assumes no responsibility for the misplacement or premature opening of the contents of the Proposal submitted and consequent losses, if any, suffered by the Agency. The technical proposal has to be submitted both hardbound manner and electronic as well, whereas financial proposal has to be only submitted in electronic form on the eProcurement website only.

3.13.5.3 The technical proposal has to be submitted in both the manners, hardbound as well as electronic (if discrepancies occur then the electronic submission shall be final) whereas financial proposal shall be submitted electronically only.

3.13.5.4 The aforesaid outer envelope will contain one separate sealed envelopes; one clearly marked "Technical Proposal". The envelope marked "Technical Proposal" shall contain the Application in the prescribed format (Forms of Appendix-I) andsupporting documents.

3.13.5.5 The completed Proposal must be delivered/uploaded on or before the specified time on PDD.//

3.13.5.6 Proposals submitted by fax, telex, telegram or e-mail shall not be entertained.

3.13.6 Proposal Due Date

3.13.6.1 Proposal should be submitted before 15:30hrs on the PDD specified at Clause 3.10 at the address provided in Clause 3.11and on the eProcurement website in the manner and form as detailed in this RFP. A receiptthereof should be obtained from the person specified therein.

3.13.6.2 The SUDA may, in its sole discretion, extend the PDD by issuing an Addendum/Corrigendum.

3.13.7 Late Proposals

Proposals received by the SUDA after the specified time on PDD shall not be eligible for consideration and shall be summarily rejected.

Section 4: Process of Bidding

4.1 Purchase of RFP: - The vendor has to purchase the RFP as mentioned in clause 3.3 section 3.

4.2 Earnest Money Deposit: - Submission of Earnest Money Deposit as per clause 3.5 section 3.

4.3 Submission of RFP:- As per clause 3.13 section 3

4.4 Evaluation of Bid:- The bid evaluation criteria is as follows:-

Eligibility Criteria		
Sr. No	Particulars	Requirement
1.	Earnest Money Deposit	5,00,000
2.	Legal firm	As per Section 3 Clause 3.12
3.	Financial capacity/turnover	As per Section 3 Clause 3.12
4.	PAN number and TIN number	As per Section 3 Clause 3.12
5.	Auditor Certificate	As per Section 3 Clause 3.12
6.	Should have experience in supplying of dustbins to government/semi government urban local bodies.	As per Section 3 Clause 3.12
Only the bidders qualifying the minimum eligibility criteria are further carry forward for financial evaluation		

Financial Evaluation

- Least cost quoted/workable cost decided by SUDA among all the qualified bidders will be empanelled for the state.
- Qualified bidders other than L1 bidder will be asked to accept the least price/ workable cost decided by SUDA for the supply of dustbins to be empanelled for rate contract. In the sequence of L2, L3, L4 and so on.
- Total of three manufactures will be empanelled which are L1, L2 , L3 (L2 and L3 if they accept to supply at L1 cost if not then, next lowest will be asked to supply at L1 and so on)
- L1 will supply 50% of the items and L2 and L3 will supply 25% each.
- If no other bidders accept to supply at L1 price than 100% order will be given to L1.

4.5 Issuance of letter of Empanelment: - All the bidders who are empanelled will receive a letter of empanelment from SUDA.(Letters issued only to those bidders who are qualified)

4.6 Work orders: - After issuance of the LOE the vendor can collect work orders from only the ULB's.

4.7 Delivery of the Dustbins:- The delivery of dustbins will be done within 30 days if the wok order is of less than 10,000 dustbins, within 45 days if work order is

between 10,000 and 25,000 dustbins and in 60 days if work order is of above 25,000 dustbins.

Any delay will lead to penalties as mentioned in the clause 6.1 section 6.

4.8 Payment for dustbins: - Payment of the dustbins will be done as per the payment schedule mentioned in RFP/Work order.

4.9 Validity of empanelment: - The vendor would be empanelled for 1 year.

Section 5 General Terms of Condition

5.1 GENERAL CONDITIONS

5.1.1 The delivery of Product shall be deemed to take place by the empanelled manufactures in accordance with the terms and conditions mentioned in the empanelment contract and the work order issued by the purchaser after approval by the Inspector;

5.1.2 Words imparting the masculine gender shall be taken to include the feminine gender and word imparting persons, shall include any company or association or body of individuals, whether incorporated or not;

5.1.3 Terms and expressions not being defined shall have the meaning assigned to them if any in the Indian Sale of Goods Act, 1930, or the Indian Contract Act, 1872 or the General Clauses Act, 1897 as amended from time to time.

5.1.4 Authority of person signing the contract on behalf of the vendor: A person signing the tender or any other document in respect of the contract on behalf of the vendor without disclosing his authority to do so shall be deemed to warrant that he has the authority to bind the vendor. If it is discovered at any time that the person so signing had no authority to do so, the CEO, SUDA may, without prejudice to any other right or remedy of the purchaser, cancel the contract and make or authorize the making of a purchase of the dustbins at the risk and cost of such person and hold such person liable to the purchaser for all costs and damages arising from the cancellation of the contract including any loss which the purchaser may sustain on account of such purchase.

5.1.5 Address of the manufactures for notices and any communications on behalf of the purchaser

i. For all purposes of the contract including arbitration there under, the address of the vendor mentioned in tender shall be the address to which all communication addressed to the vendor shall be sent unless the vendor has notified a change by a separate letter sent by registered post acknowledgment due to the Authority. The vendor shall be solely responsible for the consequences of an omission to notify a change of address in the manner aforesaid.

ii. Any communication or notice on behalf of the purchaser, in relation to the contract may be issued to the vendor by purchase officer and all such communications and notices may be served on the vendor either by registered post or any other mode of written communication as deemed necessary by such officer.

5.2 Due Diligence by Applicants

Applicants are encouraged to inform themselves fully about the assignment before submitting the Proposal.

5.3 Scope of Proposal

As mentioned in section 2.

5.4 Conditions of Eligibility of Applicants

5.4.1 Applicants must read carefully the minimum conditions of eligibility (the "Conditions of Eligibility") provided herein. Proposals of only those Applicants who satisfy the Conditions of Eligibility will be considered for evaluation.

5.4.1.1 To be eligible for evaluation of its Proposal, the Agency shall fulfil the following:

5.4.1.1.1 A legal entity, organizations/ companies/ Firms registered (copy of incorporation/registration needs to be submitted) under applicable state law for at least 2 years prior to being contracted to work for the project.

5.4.1.1.2 Financial Capacity: The Agency shall have a minimum average annual turnover of INR 50 lakhs (INR Fifty lakhs) during the last three (3) financial years preceding the PDD. This turnover should be of manufacturing of dustbin.

5.4.1.1.3 Should have registered PAN and TIN numbers of India.

5.4.1.1.4 Bidder should have experience of supplying INR 25 lakhs dustbins in any government/semi-government department/urban local bodies.

5.4.2 The Agency shall enclose with its Proposal, certificate(s) from its Statutory Auditors stating its total revenues. In the event that the Agency does not have a statutory auditor, it shall provide the requisite certificate(s) from the firm of Chartered Accountants that ordinarily audits the annual accounts of the Agency.

5.5 Authority of the CEO, SUDA

For all purposes of the contract including arbitration proceeding there under the CEO, SUDA shall be entitled to exercise all the rights and powers of the Purchaser.

5.6 Responsibility of the Vendor for executing the contract

The vendor shall perform the contract in all respects in accordance with the terms and conditions thereof. The Product and every constituent part thereof shall remain in every respect at the risk of the vendor until their actual delivery to the purchaser at the stipulated place or destination or, where so provided in the work order for supply, until their delivery to a person specified by Purchasing Authority for the purpose of

dispatch to the person. The vendor shall be responsible for all losses, destruction, damage or deterioration of the product from any cause what so ever after approval by the inspector or awaiting dispatch or delivery or are in the course of transit from the vendor to the purchaser or as the case may be interim person. The vendor shall alone be entitled and responsible to make claims against any carrier agency in respect of non-delivery, short delivery, mis-delivery, loss, destruction, damage or deterioration of the products entrusted to such carrier by the vendor for transmission to the purchaser or the interim person as the case may be.

5.7 Purchasing authority right of rejection

Notwithstanding any approval which the Inspector may have given in respect of the product or any part or portion thereof or any materials or other particulars or the work or workmanship involved in the performance of the contract (whether with or without any test carried out by the vendor or the Inspector or under the direction of the Inspector) and notwithstanding delivery of the product where so provided to the interim person, it shall be lawful for the purchaser to reject the product, in portion or whole consignment thereof if such product or part, portion or consignment thereof is not in all respects in conformity with the specification mentioned in the Schedule 1of the tender

5.8 Subletting and assignment

The vendor shall not, save with the previous consent in writing of the CEO, SUDA, sub-let transfer or assign the contract or any part thereof interest therein or benefit or advantage thereof in any manner whatsoever. Provided, nevertheless that any such consent shall not relieve the vendor from any obligation, duty or responsibility under the contract.

5.9 Consequence of breach

Should the vendor or a partner in the vendor firm commit breach of any of the conditions of this tender, empanelment letter or work order of supply, it shall be lawful for the CEO, SUDA to cancel the contract and purchase or authorize the purchase of the product at the risk and cost of the vendor forfeit the Bank Guarantee.

5.10 Assistance to the Manufactures

The vendor shall be solely responsible to procure any material or obtain any import or other license or permit required for the fulfilment of the work order or permit required under any law for distribution or acquisition of Iron or Steel or any other commodity or any other form of assistance in the procurement of the material aforesaid or any attempt to render assistance in the matter aforesaid, shall not be construed as a representation on the part of the purchaser that the material covered by such license or permit or quota certificate is available or constitute any promise, undertaking or assurance on the part of the purchaser regarding the procurement of

the same or effect any variation in the rights and liabilities of the parties under the work order. But, if by reason of any such as assistance as aforesaid, the vendor obtains any materials at less than their market price or the cost of production of the dustbins is lowered, the price of the dustbins payable under the contract shall be reduced proportionately. Extent of such reduction shall be determined by the CEO, SUDA whose decision shall be final and binding on the vendor.

5.11 Number of Proposals

No vendor or their Associate shall submit more than one Application. An Agency applying individually or as an Associate shall not be entitled to submit another application either individually or as a member of any Agency, as the case may be.

5.12 Expenses Incurred During Proposal

The manufactures shall be responsible for all of the expenses associated with the preparation of their Proposals and their participation in the Selection Process including subsequent negotiation, visits to the SUDA, Project site etc. The Authority will not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the Selection Process.

5.13 Visit to the SUDA and verification of information

Manufactures are encouraged to submit their respective Proposals after visiting the office of the SUDA and ascertaining for themselves the availability of documents and other data with the SUDA, which are applicable as per laws and regulations or any other matter considered relevant by them.

5.14 Specifications

5.14.1 The vendor shall supply the dustbins in accordance with the Schedule 1, unless any deviation has been expressly specified in the Work-order for supply by the purchaser. The dustbins shall be entirely brand new and of the best quality and workmanship to the satisfaction of the Inspector in all respects;

5.14.2 Except as otherwise provided in the tender, the vendor hereby declares that the dustbins sold/supplied to the purchaser under the work order of supply shall be of the best quality and workmanship and new in all respects and shall be strictly in accordance with the specification and particulars contained/mentioned in Schedule – 1.

5.14.3 Where the contract has been placed in accordance with a specification or drawing as per the Schedule 1, a sealed pattern or a certificate will govern workmanship and finish;

5.14.4 If any dimension figured upon a drawing differs from that obtained by scaling the drawing or other specifications, the vendor shall bring the discrepancy to

the notice of the Inspector and the purchaser. The Inspector's decision in the matter shall be final and binding;

5.14.5 The vendor hereby guarantees that the said dustbins would continue to conform to the description and quality aforesaid for a period of twenty four months, whichever is earlier and that notwithstanding the fact that the Inspector may have inspected and/or approved the said products, if during the aforesaid period of 24 months the said products be discovered not to conform to the description and quality aforesaid or not giving satisfactory performance or have deteriorated and the decision of the purchaser in that behalf shall be final and binding on the vendor and the purchaser shall be entitled to call upon the vendor to rectify the products or such portion thereof as is found to be defective by the purchaser within a reasonable period, or such specified period as may be allowed by the purchaser in his discretion on an application made thereof by the vendor, and in such an event, the above mentioned warranty period shall apply to the products rectified from the date of rectification thereof, otherwise the vendor shall pay to the purchaser such compensation as may arise by reason of the breach of the warranty herein contained.

5.14.5 Guarantee that they will supply spare parts, if and when required on agreed basis for an agreed price. The agreed basis could be and including but without any limitation an agreed discount on the published catalogue or an agreed percentage of profit on the laded cost.

5.14.6 Warranty to the effect that before going out of production for the spare parts they will give adequate advance notice to the purchaser of the equipment so that the latter may undertake the balance of the lifetime requirements.

5.14.7 Warranty to the effect that they will make available the blue prints of drawing of the spares if and when required in connection with the main equipment.

5.15 Packing and Marking

The vendor shall pack at his cost the dustbins sufficiently and properly for transit by rail/road, air and/or sea as provided in the schedule so as to ensure the same on arrival at their destination being free from loss or damage.

5.16 Charges for Work Necessary for Completion of Contract

The vendor shall pay all charges such as for handling, stamping , printing, painting, marking and for protecting and preserving patent rights and for all such measures which the Inspector may require the vendor to take of the proper completion of the work order though no specific provision in respect thereof may have been made in the tender.

5.17 Force majeure Clause –

The force majeure clause in the following from only (which will not form part of the General Conditions of Contract) should be included in such contracts where the suppliers specifically insist on the provision of a force majeure clause and there is no alternative but to accept the same. This clause should, therefore, not be incorporated in the Invitation to Tender. But where a supplier insists for this clause, prior to acceptance of an offer, the supplier should be asked to accept this clause as governing conditions of force majeure.

"If at any time during continuance of this contract, the performance in whole or in part by either party of any obligation under this contract shall be prevented or delayed by reason of any war, hostility, acts of public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restriction, strikes, lockouts or act of God (hereinafter referred to "events") provided, notice of the happening of any such event is given by either party to the other within 21 days from the date of occurrence thereof, neither party shall by reason of such event, be entitled to terminate this contract nor shall either party have any claim for damages against the other in respect of such non-performance or delay in performance, and deliveries under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist, and the decision of the CEO, SUDA as to whether the deliveries have been so resumed or not, shall be final and conclusive, PROVIDED FURTHER that if the performance in whole or part or any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 60 days, either party may at its option terminate the contract provided also that if the contract is terminated under this clause, the purchaser shall be at liberty to take over from the vendor at a price to be fixed by the CEO, SUDA, which shall be final, all unused, undamaged and acceptable materials, bought out components and dustbins in course of manufacturer in the possession of the vendor at the time of such termination or such portion thereof as the purchaser may deem fit excepting such material, bought out components and dustbins as the vendor may with the concurrence of the purchaser elect to retain."

5.18 LAWS GOVERNING THE CONTRACT

5.18.1 This contract shall be governed by the laws of India for the time being in force.

5.18.2 Irrespective of the place of delivery, the place of performance or place of payment under the contract, the contract shall be deemed to have been made at the place from which the acceptance of tender has been issued.

5.18.3 Jurisdiction of Courts – The courts of the place from where the acceptance of tender has been issued shall alone have jurisdiction to decide any dispute arising out of or in respect of the contract.

5.18.4 Marking of dustbins – The marketing of the dustbins must comply with the requirements of the laws relating to Merchandise Marks for the time being in force in India.

5.19 INDEMNITY

5.19.1 The vendor shall at all-time indemnify the purchaser against all claims which may be made in respect of the dustbins for infringement of any right protected by patent, registration of designs or trade mark. Provided always that in the event of any claim in respect of alleged breach of letters patent registered designs or trade mark being made against the purchaser, the purchaser shall notify the vendor of the same and the vendor shall at his own expense either settles any such dispute or conduct and litigation that may rise therefrom.

5.19.2 The vendor shall not be liable for payment of any royalty, licence fee or other expenses in respect of or for making the terms of the contract, to be treated as an agent of the Government for the purpose of making use of the patent or trade mark for fulfilment of the contract.

5.20 CORRUPT PRACTICES

5.20.1 The vendor shall not offer or give of agree to give to any person in the employment of the purchaser or working under the orders of the Authority any gift or consideration of any kind as an inducement or reward for doing or for bearing to do or for having done or forborne to do any act in relation to the obtaining or execution of the contract or any other contract with the purchaser or Authority or for showing or forbearing to show favour or disfavour to any person in relation to the contract or any other contract with the purchaser or Government. Any breach of the aforesaid condition by the Vendor, or any one employed, by him or acting on his behalf (whether with or without the knowledge of the vendor) under chapter IX of the Indian Penal Code, 1860 or the Prevention of Corruption Act 1947 or any other Act enacted for the prevention of corruption by Public Servants shall entitle the CEO, SUDA to cancel the contract and all or any other contracts with the vendor and to recover from the vendor the amount of any loss arising from such cancellation through the Earnest Money Deposit.

5.20.2 Any dispute or difference in respect of either the interpretation effect or application of the above conditions or of the amount recoverable there under by the Purchaser from the vendor, shall be decided by the sole arbitrator, CEO, SUDA whose decision thereon shall be final and binding on the vendor and Purchase

5.21 INSOLVENCY AND BREACH OF CONTRACT

The Authority may at any time, by notice in writing, summarily determine the contract without compensation to the vendor in any of the following events, that is to say:–

5.21.1 If the vendor being an individual or if a firm, any partner thereof, shall at any time, be adjudged insolvent or shall have a receiving order or order for administration of his estate made against him or shall take any proceeding for composition under any Insolvency Act for the time being in force or make any conveyance or assignment of his estate made against him or shall take any proceeding for composition under any Insolvency Act for the time being in force or make any conveyance or assignment of his effects or enter into any arrangement or composition with his Creditors or suspend payment or if the firm be dissolved under the Partnership Act, or

5.21.2 If the vendor commits any breach of the contract not herein specifically provided for: Provided always that such determination shall not prejudice any right of action or remedy which shall have accrued or shall accrue thereafter to the purchaser and provided also the vendor shall be liable to pay to the purchaser for any extra expenditure he is thereby put to and the vendor shall under no circumstances be entitled to any gain on repurchase.

5.22 Arbitration

5.22.1 In the event of any question, dispute or difference arising under these conditions or any special conditions of contract, or in connection with this contract (except as to any matters the decision of which is specially provided for by these or the special conditions) the same shall be referred to the sole arbitration of CEO, SUDA or his nominee. There will be no objection that the arbitrator is a Government Servant/ Employee of undertaking that he had to deal with the matters to which the contract related or that in the course of his duties as a Government servant/Employee of Undertaking he had express views on all or any of the matters in dispute or difference. The award of the arbitrator shall be final and binding on the parties to this contract.

5.22.2 In the event of the Arbitrator dying, neglecting or refusing to act or resigning or being unable to act for any reason, or his award being set aside by the court for any reason, shall be lawful for the Authority to appoint another arbitrator in place of the outgoing arbitrator in the manner aforesaid.

5.22.3 It is further a term of this contract that no person other than the person appointed by the Authority as aforesaid should act as arbitrator and that, if for any reason that is not possible, the matter is not to be referred to Arbitration at all.

5.22.4 The arbitrator may from time to time with the consent of all the parties to the contract enlarge the time for making the award.

5.22.5 Upon every and any such reference, the assessment of the costs incidental to the reference and award respectively shall be in the discretion of the arbitrator.

5.22.6 Subject as aforesaid, the Arbitration & Reconciliation Act, 1996 and the rules there under and any statutory modification thereof for the time being in force shall be deemed to apply to the Arbitration proceedings under this clause.

5.22.7 The venue of arbitration shall be the place from which formal Acceptance of Tender is issued or such other place as the Authority at his discretion may determine.

Section 6 Special Terms and condition

6.1 Penalty Clause

If the vendor fails to deliver the dustbins within the period fixed for such delivery or at any time repudiates the order before the expiry of such period, the Purchaser may recover damages for breach of the contract:

Recover from the vendor as agreed liquidated damages including administrative expense from the security deposit / pending bills by way of penalty a sum equivalent of 1% of the price of dustbins for each week for each dustbin, which the vendor has failed to deliver within the period fixed for delivery in the schedule, provided that total damages so claimed exceeding 6% of the total contract price, the Earnest Money Deposit will be withhold by the Authority until the complete delivery or products as per specified in Schedule. **If the penalty crosses 6% the work order would be deemed cancel and bid-security would be forfeited.**

6.2Delivery of dustbins

- The delivery of dustbins will be done within 30 days if the wok order is of less than 10,000 dustbins, within 45 days if work order is between 10,000 and 25,000 dustbins and in 60 days if work order is of above 25,000 dustbins.
- Any delay will lead to penalties as mentioned in the clause 6.1 section 6.
- The purchaser shall not be liable to assist in securing or to arrange for or provide transport to the vendor unless it is so specifically stated in the schedule notwithstanding that transport of the dustbins is controlled by or under the orders of the Government
- The vendor shall deliver the Dustbins in accordance with the conditions of contract at the time/times and at the place/places and in the manner specified in this tender.
- The vendor shall allow reasonable support and access to his works and records to the inspector or such other Officer as may be nominated by the CEO, SUDA for the purpose of ascertaining the quality of the deliveries under the work order.
- Notification of delivery - Notification of delivery or dispatch in regard to each and every instalment shall be made to the purchase officer on the prescribed from copies of which may be obtained from the Purchase Officer.

6.4 Third Party Inspection

- The vendor should get the dustbins inspected from DGSND/SGS/RITES etc. as per the norms of the above said.
- However in case the supplier/vender wishes to get goods inspected from GoI approved agencies other than DGSND/SGS/RITES, he should obtain prior permission of SUDA specifying reasons for the same.
- Facilities for tests and examination – SUDA representative shall have full and free access at any time during the execution the contract to the vendor's works for the purpose aforesaid, and he may require the vendor to make arrangements for inspection of the dustbins or any party thereof or any material at his premises or at any other place specified by the SUDA and if the vendor has been permitted to employ the services of a sub vendor.
- Cost of test –Shall be borne by Vendor
- SUDA - Final Authority and to certify performance - SUDA shall have the power -
    - Before any dustbin or part thereof are submitted for inspection to certify that they cannot be in accordance with the contract owing to the adoption of any unsatisfactory method of Manufacturer.
    - To reject any dustbin submitted as not being in accordance with the particulars.
    - To mark the rejected dustbins with a rejection mark so that they may be easily identified if resubmitted.
- Consequence of rejection - If on the dustbins being rejected by SUDA or consignee at the destination, the vendor fails the make satisfactory supplies within the stipulated period of delivery to Managing Director shall be at liberty to -
    - Require the vendor to replace the rejected dustbinss forthwith but in any event not later than a period of 30 days from the date of rejection and the vendor shall bear all cost of such replacement, including freight, if any, on such replacing and replaced dustbinss but without being entitled to any extra payment on that or any other account.
- SUDA's decision as to rejection final. – The SUDA's decision as regards the rejection shall be final and binding on the vendor.

6.5 PERFORMANCE OF WORK

- The work shall be performed at the place or places named in the tender or at such other place or places as may be approved by the purchaser.
- The dustbins made should be as per the schedule provided and strictly adhere to the specification in the RFP.

6.6 SPECIFICATION

If the vendor shall have any doubt as the meaning of any portion of the conditions or of the specification, drawings or plants he shall before submitting the tender, set forth the particulars thereof and submit them to the ULB in writhing in order that any such doubt may be removed.

6.7 VARIATIONS

No alternations, amendments, omissions, additions, suspensions or variations of the work (hereinafter referred to as "Variations") under the contract as shown by the drawings or the specification shall be made by the vendor except as directed in writing by the SUDA, but the SUDA shall have full power, subject to the proviso hereinafter contained, from time to time, during the execution of the contract, by notice in writing to instruct the vendor to make such variation without prejudice to the contract, and the vendor shall carry out such variations, and be bound by the same conditions, so far as applicable, as though the said variations occurred in the specification.

6.8 RESPONSIBILITY FOR COMPLETENESS

Any fittings or accessories which may not be specifically mentioned in the specification but which are usual or necessary are to be provided by the vendor without extra charge.

6.9 APPEAL

If the vendor desires to appeal against the decision of the inspector against the rejection of any work as not being in accordance with the contract, he shall appeal to SUDA within 3 days after the inspector's decision and if an appeal is so preferred, the decision of SUDA shall be final and conclusive.

6.10 Payment Schedule

Sr. No	Milestone	Payment to be done
1.	Invoice raised (to be done after delivery or at the time of delivery)	90% of the invoice value
2.	Successful delivery of all the item and acceptance of the same from competent authority	Remaining 10% of the invoice

ANNEXURE 1(Technical BID)

Form1:- Letter of Proposal

(On Agency's letter head)

(Date and Reference)

To,

Chief Executive Officer,
SUDA,
IndravatiBhavan
Naya Raipur Chhattisgarh
Phone No. 0771-2237-939
Email ID: suda.mission@gmail.com

Subject: Empanelment of manufactures for the supply of dustbins in the State of Chhattisgarh

Dear Sir,

1) With reference to your RFP Document dated……., I/We, having examined all relevant documents and understood their contents, hereby submit our Proposal for Empanelment of manufactures for supply of tricycles in the State of Chhattisgarh. This proposal is unconditional.

2) I/We hereby offer to supply tricycles detailed in the RFP here and agree to hold this offer open till _____.

3) I/We shall be bound by a communication of acceptance dispatched within the prescribed time.

4) I/We have understood the General Conditions of Contract contained in the RFP Form ____ and Instructions to Bidders contained in RFP Form _____.

5) I/We have thoroughly examined the specifications of the tricycles quoted in Schedule _____ of the RFP and am/are fully aware of the nature of tricycles required. My/Our offer is to supply the tricycles strictly in accordance with the requirements.

6) I/We acknowledge that the SUDA will be relying on the information provided in the Proposal and the documents accompanying the Proposal for Empanelment of the Manufactures, and we certify that all information provided in the Proposal and in the Appendices is true and correct. Nothing has been omitted, which renders such information misleading; and all documents accompanying such Proposal are true copies of their respective originals.

7) This statement is made for the express purpose of empanelment as a vendor for the aforesaid Project.

8) I/We acknowledge the right of the SUDA to reject our application without assigning any reason or otherwise and hereby waive our right to challenge the same on any account whatsoever.

9) I/We declare that I/We have no reservations to the RFP Documents, including any Addendum issued by the SUDA

10) I/We understand that SUDA may cancel the empanelment process at any time and that SUDA is neither bound to accept any Proposal that it may receive nor to select the vendor, without incurring any liability to the applicants in accordance with the RFP document.

11) I/We hereby irrevocably waive any right or remedy which we may have at any stage of law or howsoever otherwise arising to challenge or question any decision taken by the SUDA [and /or the Government of India] in connection with the empanelment of the vendor or in connection with the selection process itself in respect of the above mentioned Project.

12) I/We agree and understand that the proposal is subject to the provisions of the RFP document. In no case, shall I/We have any claim or right of whatsoever nature if the empanelment assignment is not awarded to me/us or our proposal is not opened or rejected.

13) The Financial Proposal is being submitted in a separate cover. This Qualification & Technical Proposal read with the Financial Proposal shall constitute the Application which shall be binding on us.

14) I/We agree and undertake to abide by all the terms and conditions of the RFP Document. In witness thereof, I/we submit this Proposal under and in accordance with the terms of the RFP Document.

Yours faithfully,

(Signature, full name and designation of the authorized signatory)
(Address of the vendor)

Form II Eligibility Document

Eligibility Criteria		
Sr. No	Particulars	Requirement
1.	Earnest Money Deposit	5,00,000
2.	Legal firm	As per Section 3 Clause 3.12
3.	Financial capacity/turnover	As per Section 3 Clause 3.12
4.	PAN number and TIN number	As per Section 3 Clause 3.12
5.	Auditor Certificate	As per Section 3 Clause 3.12
6.	Should have experience in supplying of dustbins to government/semi government urban local bodies.	As per Section 3 Clause 3.12
Only the bidders qualifying the minimum eligibility criteria are further carry forward for financial evaluation		

Following are the proof attached:-

Proof 1:- Legal firm proof/certificate (to be place/attached here)

Proof 2:- Financial Capacity/Turnover proof (Last three years financial statement)

Proof 3:- PAN number and TIN number proofs (to be placed/attached here in the form of pan card copy and TIN number copy.)

Proof 4:- Auditor Certificate(to be attached here as per As per Section 3 Clause 3.12)

Proof 5:- Experience in supplying of dustbins to government/semi government urban local bodies.(to be attached here in form of delivery slips/client certificates/work orders/audited stock statement etc)

ANNEXURE 2(Financial BID)

Form-1: Financial covering letter

(Covering Letter)

(On Agency"s letter head)

To, Chief Executive Officer,

SUDA,

IndravatiBhavan

Naya Raipur Chhattisgarh

Sub: Empanelment of Manufactures for supply of Dustbinss in the state of Chhattisgarh.

Dear Sir,

I/We, ... (Agency"s name) herewith enclose the Financial Proposal (per dustbins cost) for Empanelment for Rate Contract of Manufactures for supply of Dustbins in the state of Chhattisgarh.

I/We agree that this offer shall remain valid for a period of 120days from the Proposal Due -Date or such further period as may be mutually agreed upon.

Yours faithfully,

(Signature, name and designation of the authorized

signatory)

Note: The Financial Proposal is to be submitted strictly as per forms given in the RFP.

Form-2 Financial bid format

FINANCIAL PROPOSAL

(STANDARD FORMAT FOR REQUEST FOR PROPOSAL (RFP)- FINANCIAL BID)

(To be submitted on letter head of vendor)

Sr. No	Per-Dustbin Cost in INR	Per-Dustbin Cost in words
1		

Date: (Authorized Signatory)

Place: Signature

Notes for financial proposal:

1. The aforesaid quote for one dustbin in the Financial Proposal shall cover material cost, transport cost to location etc. The fees shall be limited to the amounts indicated above and no escalation on any account will be payable on the above amounts.
2. The above mentioned price would be inclusive of all taxes (whichever is applicable). No payment will be done above the quoted price

All payments shall be made in Indian Rupees.

ANNEXURE 3:- Draft Letter of empanelment

(To be done on stamp paper)

STATE URBAN DEVELOPMENT AGENCY CHHATTISGARH

Block - D, Fourth Floor, IndravatiBhavan, Naya Raipur, Chhattisgarh 492002

Phone No. 0771-2237-939, Fax 0771-2222409 Email:- suda.mission@gmail.com

No./09/SUDA/CR /20__-__/ Naya Raipur, Dated: __/__/____

To,

The empanelled vendor

Kind Attention: Owner name of Empanelled vendor

Subject: Letter of Empanelment (LOE) for Empanelment for Rate Contract of Manufactures for supply of Dustbins in the state of Chhattisgarh.

Reference: 1. RFP NO.9CBUD/FIN/35/Chhattisgarh dated __.__.20__.

2. Your Bid dated __.__.20__.

With reference to the above the State Urban Development Agency has completed the bid evaluation process for **Empanelment for Rate Contract of Manufactures for supply of Dustbins in the state of Chhattisgarh** and is pleased to inform you that The empanelled vendor is the apparent successful empanelled vendor.

This Letter of Empanelment is offered to empanelled vendor to carry out work for*"S***upply of Dustbins in the state of Chhattisgarh** *"as* envisaged in the RFP document. The detailed Scope of Work given in the RFP and the bid submitted by you will be the part of this LoE. The terms and conditions for the work will be as per the RFP document.

Please convey the acceptance of this LoE within 02 (Two) days. Empanelled vendor.

Kindly acknowledge the receipt of this LoE by return mail/fax.

Vendor Details

(Niranjan Das)

Chief Executive Officer

State Urban Development Agency

Chhattisgarh, Naya Raipur

ANNEXURE 4: - Draft Work Oder

WORK ORDER

(LETTERHEAD OF THE ULB)

Dated : _____

To:

[Name and address of the Empanelled Vendor)

Dear Empanelled vendor,

This is to notify you that the order **for _____supply of Dustbins in the following ULB** has been given to you

The due date for the supply of the tricycles will be _____.

And the payment schedule will be as follows:-

Sr. No	Milestone	Payment to be done
1.	Invoice of the material supplied and acceptance by ULB in terms of quantity, quality etc)	90% of the invoice value
2.	Successful delivery of all the item and acceptance of the same from competent authority	Remaining 10% of the invoice

The penalty would be applicable as follows if tricycle is delivered after due date:-

- 1%of the dustbins cost per week per dustbin which the vendor has failed to deliver within the period fixed for delivery in the schedule, provided that total damages so claimed exceeding 6% of the total contract price, the Earnest Money Deposit will be withhold by the Authority until the complete delivery or products as per specified in Schedule. If the penalty crosses 6% the work order would be deemed cancel and bid-security would be forfeited.

You are also requested to sign the work order and proceed with the work

With the issuance of this acceptance letter contract for the above said work stands concluded.

Vendor acceptance sign **ULB Signing authority**

SCHEDULE

Specification and Special Condition

Specification of Dustbin

1. One piece moulded from virgin grades of High Density Polyethylene material.
2. Manufactured from Blow Moulding process absolutely smooth and sanitary, chemical resistant, blended with stabilizers.
3. Round in shape without sharp corners to prevent sticking of garbage.
4. Fully rust free and maintenance free
5. Light weight and easy to handle.
6. Anti-corrosive Anti Acidic, Nontoxic and free from all joints, welds or rims.
7. Colour: - 50% supply of dustbins must be green in colour and other 50% supply of dustbin must be blue in colour.
8. Minimum weight should not be less than 580 grams for 10 litre capacity with cover and handle, Tolerance ±2%.
9. Capacity must be of 10 litres

Special Conditions

1. NABL certification of the virgin raw material is required for the following tests.
    a. HDPE Tests
    b. Drop Test
    c. IZOD Test
2. 4 diagonal holes of (08 mm) diameter need to be done at a height of 10 cm from the inside bottom of the dustbin so that the dustbin cannot be used for water storage purpose. *Responsibility of the damage of dustbin will be solely of bidder while creating the holes.*
3. Bidder will have to submit a sample of the dustbin(as per the specification) to SUDA in the pre bidding process, which will not be returned to the bidder.
4. The vendor shall write whatever is asked by SUDA on each dustbin.
5. Vendor will have to replace the dustbin in case of damage within a time period of 2 years post-delivery; the same shall not be applicable for the handle and lid of the dustbin.
6. After empanelment SUDA official can visit the empanelledmanufactures factory anytime without prior notice.
7. Performance Security:-

   The vendor will have to submit performance security in the shape of bank guarantee valid till date of warranty, within 10 days from the date of issue of work order by the ULB. The Bank guarantee shall be in favour of the concerned ULB.

8. Payment Schedule

Sr. No	Milestone	Payment to be done
1.	Invoice of the material supplied and acceptance by ULB in terms of quantity, quality etc)	90% of the invoice value
2.	Successful delivery of all the item and acceptance of the same from competent authority	Remaining 10% of the invoice

9. In case the empanelled vendor fails to provide the dustbin or the quality is not as per the specifications then the empanelled vendor's Earnest Money Deposit will be forfeited and the dustbin will be procured by someone else and the additional cost for the procurement process will be charged on the previous vendor.
10. During Pre-bid meeting the manufacturer will submit his manufacturing capacity of specified size of Dustbins within a period of two months.
11. Delivery of the Dustbins: - The delivery of dustbins will be done within 30 days if the wok order is of less than 10,000 dustbins, within 45 days if work order is between 10,000 and 25,000 dustbins and in 60 days if work order is of above 25,000 dustbins.

ANNEXURE – O

INFORMATION & INSTRUCTIONS

TO THE BIDDERS OF Urban Administration and Development Department

FOR e-PROCUREMENT SYSTEM (*http://eproc.cgstate.gov.in*) Through Sub Portal (*http://eproc.cgstate.gov.in*) of Urban Administration & Development Corporation

Special conditions and Instructions for e-Procurement System as given in the subsequent pages will over-rule the conditions stated in the Tender document wherever relevant and applicable.

1. **Enrollment/Registration & Empanelment of the Contractors/Bidders on Government of Chhattisgarh's e-Procurement Portal.**

   In order to participate in the tenders floated using the e-Procurement System, all contractors/bidders are required to get enrolled on the e-Procurement portal (*http:eproc.cgstate.gov.in*) and the get empanelled (if required by the Corporation) on the sub-portal of Urban Administration & Development Corporation, Chhattisgarh at *http://eproc.cgstatet.gov.in.*

   Only after concerned officer approves the empanelment of the contractor/bidder online, the contractor/bidder shall be allowed to participate in the tenders floated by the Corporation using the e-Procurement System.

2. **Set-up of Machine:**

   In order to operate on the e-Procurement System, setting of User's Machine is required. For which the User has to install some utilities in his machine as per the instructions in Help Manual for Machine Setup (Available for download on the e-Procurement Portal). The copy of the same may be obtained From Service Provider of the e-Procurement system:

   i. ***The service integrator of e-Procurement system, M/s Mjunction Service Ltd. On Help Desk toll Free No. 1800 258 2502 or email helpdesk.eproc@cgswan.gov.in***
   ii. ***Mr.Shaileshkumarsoni, Sr. manager, Chhattisgarh infotech& Biotech Promotion Society (CHIPs) on Tel No. 0771-4014158 or email:- pro-chips@nic.in***

3. Obtaining a Digital Certificate:

The bids submitted online should be signed electronically with a Digital Certificate to establish the identity of the bidder bidding online. These Digital Certificates are issued by an approved certifying authority, authorized by the Controller of Certifying Authorities, Government of India.

A Digital Certificate is issued upon receipt of mandatory identity proofs and verification letters attested by Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued.

The registered contractors may obtain information required to issuance of a class II Digital Signature Certificate from the Controller of Certifying Authorities *(www.cga.gov.in)* or the Service Provider of e-Procurement system of Government of Chhattisgarh:

i. The service integrator of e-Procurement system, M/s Mjunction Service Ltd. On Help Desk toll Free No. 1800 258 2502 or email helpdesk.eproc@cgswan.gov.in

ii. ***Mr.Shaileshkumarsoni, Sr. manager, Chhattisgarh infotech& Biotech Promotion Society (CHIPs) on Tel No. 0771-4014158 or email:- pro-chips@nic.in***

Important Note: Submission of Bids for a particular tender shall be done only using the digital certificate. In case, during the process of a particular tender, the user looses his Digital Certificate (i.e. due to virus attack, hardware problem, operating system problem etc.) he may not be able to submit the bid online. Hence the users are advised to back up the certificate and keep the copies at safe places under proper security to be used in case of emergencies.

In case of online tendering, the digital certificate issued to the authorized user of a firm and used for electronic tendering will be considered equivalent to no-objection certificate/power of attorney to that user. The firm has to authorize a specific individual via an authorization certificate signed by all partners to use the digital certificate as per Indian *IT Act 2000*. Unless the certificate is revoked, it shall be assumed to represent adequate authority of the user to bid on behalf of the firm for the Municipal Corporation tenders as per *Information Technology Act 2000.* The digital signature of this authorized user will be binding on the firm, it shall be the responsibility of management/partners of the registered form to inform the Certifying Authority or Sub-Certifying Authority, if the authorized user changes, and apply for a fresh digital certificate and issue a fresh *'authorization certificate'* for the new user.

The same procedure holds true for the authorized users in a Private/Public company. In this case, the authorization certificate will have to be signed by the directors of the company.

4. **Opening of an Electronic Payment Account:**
   For submitting the bids online, the contractors/bidders are required to make online payment using the electronic payments gateway service as mentioned in the NIT.

   Arrangements have been made for Contractors/Bidders to make payments online via Credit Card/Cash Cards/Internet Banking. The different modes of electronic payments accepted on the e-Procurement System is available and can be viewed online on the e-Procurement Website (*httip://eproc.cgstate.gov.in*).

5. **Payments for submission of bids online:**
   The Tender Documents may be downloaded free of cost from online GOC eProcurement Portal by eligible Contractors/Bidders. The Contractors/Bidders are required to make the payment for bid hash submission through online payment modes mentioned in *Point No.4* above. *In Online Tendering, the "Application Form" for the issue of Tender Documents shall not be required."*

   The suppliers shall submit the bids by making online payment of Bid Hash Submission fees using the service of the secure electronic payments gateway, and print out the system generated receipt of their reference which can be produced whenever required.

   The secure electronic payments gateway is an online interface between Contractors/ Bidders and Credit Card/Online payment authorization network.

   Submission of Bids, EMD and other Documents will be governed by the time schedules given under "Key Dates" on the online e-Procurement System Portal for the particular tender.

(Please refer to the Help Manual for viewing of New Tenders online on the e-Procurement Portal)

6. Tender Download: Eligible/Interested Bidders can download the Tender Document online.

7. **Submission of Bid Seal (Hash):** The online submission of bids will be preceded by submission of the "digitally signed bid seal (hash)" as stated in the tender time schedule (Key Dates) published in the NIT. The contractors cannot change any bid data after the generation of bid seal (Hash).

8. **Generation of Super-Hash:** After the time of submission of Bid Seal (Hash) by the Contractors/Bidders has lapsed, the bid round will be closed and a "digitally signed tender Super-Hash" which will be prepared by concerned Municipal Corporation Official. This is equivalent to sealing the tender box.
9. **Submission of Actual Online Bids:** Suppliers have to submit and sign their encrypted bids (by their user Public-Key) online using their digital certificate after the generation of Super-Hash within the date and time as stated in the tender schedule (Key Dates). The electronic bids of only those suppliers who have submitted their bid seals (hashes) within the stipulated time, as per the tender time schedule (Key Dates), shall be accepted by the system. A supplier who does not submit his bid seal (hash) within the stipulated time shall not be allowed to submit his bid.
10. **Submission of Earnest Money Deposit:** The Suppliers will also submit their Earnest Money Deposit as usual in a sealed physical "Cover-A" and the same should reach the stipulated Municipal Corporation office as stated in the Tender Document, by post. The Supplier shall also upload scanned copy of EMD instrument along with other details during online bidding.
11. **Opening of Tender Documents:** The authority receiving the tenders or his duly authorized officer shall first open the "Envelope A" of all the contractors/Bidders and check for the validity of EMD and documents submitted in the "Envelope-A", as required by Municipal Corporation. In case, the requirements are incomplete, the Technical Bid of the concerned supplier received shall not be opened.

    The authority shall then open the bids submitted by the suppliers online through the e-Procurement website. The official shall match the hash of each bid with the hash submitted by the contractors prior to bid submission. In

12. **Fill Negotiated Rates:** The Successful bidder may have to fill in Negotiated Rates if so required during this process. In case of no negotiation or no change in rates successful bidders need to complete the Fill Negotiated Rates Stage.

Key Dates: The suppliers are strictly advised to follow the tender schedule (Key Dates) for their side of tasks and responsibilities to submit their bids, as the system is time and date locked

ANNEXURE 5:- List of Dustbins

LIST OF DUSTBIN

S.N	Name of the Municipality	Category of Municipality	Quantity of Dustbin
1	Birgaon	Corporation	44294
2	Durg	Corporation	123650
3	Bhilai-Charoda	Corporation	45084
4	Dhamtari	Corporation	41336
5	Rajnandgaon	Corporation	75032
6	Jagdalpur	Corporation	57712
7	Korba	Corporation	167158
8	Raigarh	Corporation	76360
9	Chirmiri	Corporation	39246
TOTAL			**669872**
1	Tilda-nevra	Council	14872
2	Gobranawapara	Council	13486
3	Aarang	Council	8782
4	Balodabazar	Council	12250
5	Bhatapara	Council	26466
6	Gariyaband	Council	4838
7	Saraipali	Council	9220
8	Mahasamund	Council	24740
9	Bagbahra	Council	8984
10	Jamul	Council	11904
11	Kumhari	Council	16120
12	Ahiwara	Council	9376
13	Bemetara	Council	13126
14	Balodabazar	Council	10878
15	Dallirajhara	Council	20406
16	Dongargarh	Council	17190
17	Khairagarh	Council	10378
18	Kawardha	Council	20334
19	Kondagaon	Council	14224
20	Narayanpur	Council	10168
21	Kanker	Council	12668
22	Kirandul	Council	8688
23	Badibacheli	Council	9860
24	Dantewada	Council	6270
25	Sukma	Council	6406

26	Bijapur	Council	7420
27	Ratanpur	Council	11334
28	Tifra	Council	14014
29	Takhatpur	Council	9184
30	Mungeli	Council	14374
31	Dipika	Council	12492
32	Katghora	Council	10436
33	Janjgir-naila	Council	18658
34	Champa	Council	20818
35	Sakti	Council	10098
36	Akaltara	Council	10448
37	Kharsiya	Council	8712
38	Sarangarh	Council	6878
39	Jashpurnagar	Council	11694
40	Surajpur	Council	9286
41	Balrampur	Council	2050
42	Manendragarh	Council	15212
43	Baikunthpur	Council	13078
44	Shivpurcharcha	Council	10816
TOTAL			**538636**
1	Abhanpur	Panchayat	6638
2	Kharora	Panchayat	4248
3	Manakamp	Panchayat	5498
4	Kunra	Panchayat	4074
5	Bilaigarh	Panchayat	2550
6	Kasdol	Panchayat	6473
7	Palari	Panchayat	3940
8	Simga	Panchayat	7372
9	Tundra	Panchayat	3776
10	Lavan	Panchayat	4132
11	Bhatgaon (Balodabazar)	Panchayat	4770
12	Rajim	Panchayat	6480
13	Fingeshwar	Panchayat	4486
14	Chhura	Panchayat	2804
15	Kurud	Panchayat	6340
16	Magarlod	Panchayat	2888
17	Nagri	Panchayat	6122
18	Bhakhara	Panchayat	3472

19	Amdi	Panchayat	3036
20	Pithoura	Panchayat	3876
21	Basna	Panchayat	4758
22	Tumgaon	Panchayat	3400
23	Dhamdha	Panchayat	4582
24	Patan	Panchayat	4660
25	Utai	Panchayat	4026
26	Navagarh (Bemetara)	Panchayat	4848
27	Berla	Panchayat	2376
28	Saja	Panchayat	2418
29	Khamhariya	Panchayat	3852
30	Devkar	Panchayat	2924
31	Maro	Panchayat	3034
32	Parpodi	Panchayat	1720
33	Doundi	Panchayat	3698
34	Doundilohara	Panchayat	2780
35	Chikhlakasa	Panchayat	2834
36	Gurur	Panchayat	1736
37	Gunderdehi	Panchayat	3962
38	Arjunda	Panchayat	2230
39	Gandai	Panchayat	6108
40	Chhuikhadan	Panchayat	3262
41	Ambagarhchouki	Panchayat	4548
42	Dongargaon	Panchayat	6758
43	Chhuriya	Panchayat	2074
44	Pandariya	Panchayat	7436
45	Bodla	Panchayat	2616
46	Pandatarai	Panchayat	3224
47	Sahaspurlohara	Panchayat	3228
48	Pipariya	Panchayat	2234
49	Bastar	Panchayat	4622
50	Keshkal	Panchayat	5112
51	Farasgaon	Panchayat	2900
52	Bhanupratappur	Panchayat	3738
53	Charama	Panchayat	4464
54	Pakhanjur	Panchayat	4692
55	Antagarh	Panchayat	3116
56	Narharpur	Panchayat	2074

57	Gidam	Panchayat	3422
58	Barsur	Panchayat	3052
59	Dornapal	Panchayat	3329
60	Konta	Panchayat	3236
61	Bhairamgarh	Panchayat	4152
62	Bhopalpattnam	Panchayat	2044
63	Kota	Panchayat	8466
64	Bodri	Panchayat	8040
65	Bilha	Panchayat	5082
66	Gourela	Panchayat	8356
67	Pendra	Panchayat	6494
68	Malhar	Panchayat	3912
69	Sirgitti	Panchayat	8476
70	Sakri	Panchayat	5916
71	Lormi	Panchayat	6972
72	Pathariya	Panchayat	2920
73	Sargaon	Panchayat	3442
74	Pali	Panchayat	2536
75	Chhurikala	Panchayat	3790
76	Nayabaradwar	Panchayat	4044
77	Balouda	Panchayat	6270
78	Kharoud	Panchayat	4688
79	Shivrinarayan	Panchayat	4464
80	Adbhar	Panchayat	3344
81	Jaijepur	Panchayat	3654
82	Dabhara	Panchayat	3612
83	Chandrapur	Panchayat	3536
84	Saragaon		3318
85	Navagarh (Janjgir-champa)	Panchayat	3734
86	Rahoud	Panchayat	2834
87	Dharmjaigarh	Panchayat	6602
88	Gharghoda	Panchayat	4348
89	Lailunga	Panchayat	3776
90	Sariya	Panchayat	3186
91	Baramkela	Panchayat	2576
92	Kirodimalnagar	Panchayat	6026
93	Pusour	Panchayat	2182
94	Patthalgaon	Panchayat	7642

95	Kotba	Panchayat	3130
96	Bagicha	Panchayat	4796
97	Kunkuri	Panchayat	6368
98	Sitapur	Panchayat	4306
99	Lakhanpur	Panchayat	2884
100	Pratappur	Panchayat	2592
101	Vishrampur	Panchayat	5228
102	Bhatgaon (Surajpur)	Panchayat	5154
103	Jarhi	Panchayat	3324
104	Premnagar	Panchayat	2278
105	Ramanujganj	Panchayat	5470
106	Wadrafnagar	Panchayat	2782
107	Rajpur	Panchayat	2224
108	Kusmi	Panchayat	3426
109	Jhagrakhand	Panchayat	3532
110	Khongapani	Panchayat	8004
111	Nailedri	Panchayat	2454
TOTAL			**466444**
GRAND TOTAL			**1674952**